

## **NLA Board Meeting Minutes**

**July 17, 2019**

**12pm - 4pm**

**Gretna Public Library**

In Attendance: Evonne Edgington, Corinne Jacox, Vicki Wood, Michael Straatmann, Ginger Jelinek (guest), Matt Kovar, Scott Childers, Janet Greser, Rebecca McCorkindale, Donna Kruse on behalf of Jennifer Lockwood (NMRT), Andrew Sherman (virtual), Susie Dunn (virtual), Sherrie Dux-Ideus (virtual), Micki Dietrich (2:15 pm)

### Business Meeting

#### A. Call to order – Michael Straatmann at 12:08 pm

##### 1. Announcements

a. Consensus voting will be used for this meeting, in lieu of Robert's Rules of Order. See February 2019 meeting minutes for a description of Consensus Voting from Michael Straatmann.

2. Approval of the agenda and consent agenda. Vote: all yes (green cards).

3. Approval of Minutes from the May 24, 2019 meeting. Vote: all yes (green cards).

a. Approval of Minutes from the February 24, 2019 meeting, due to a lack of quorum at the May 2019 meeting. Vote: all yes (green cards).

##### 4. [Treasurer's report](#) – Matt Kovar

a. Matt reported that he is working through Paypal and website issues with Ginger Jelinek, and that there needs to be a new procedure for coding incoming money through the website. We're at 80 percent of dues.

b. Approval of the Treasurer's report. Vote: all yes (green cards).

##### 5. President's report – Rebecca McCorkindale

a. Rebecca reported that the Executive Board met to review the by-laws last week. Discussion on any changes to membership dues will be delayed because of the many by-law changes coming up.

#### B. New Business

##### 1. [NLA By-Laws](#) – Michael Straatmann

a. The Executive Board went through the NLA By-laws again, after the By-Laws Task Force, for additional review. The fiscal year and membership areas were two main sections that were addressed for revision. There are 15 main sections that were revised for the NLA membership to vote on. The edits, which can be seen in the attachment, were voted on by the NLA Board first during this meeting, and the Board's vote to approve each of the individual sections of revisions is shown below by section title.

##### b. Resignation of Membership Section

i. Does not apply to sub-boards. Section V-3 needs committee notice because it's the resignation of a board member, not just a general NLA member like in section III-6.

ii. Vote: all yes (green cards).

##### c. Officer Transition and Term

i. Vote: all yes (green cards).

##### d. Membership Revocation

i. Vote: one member reservation (yellow card), all other members yes (green cards).

- ii. With additional discussion, it was suggested to include the following language to the third sentence of section V- 2 Authority: 'It may also include but is not limited to, conduct...'
  - 1. Vote: all yes (green cards).
- e. Remote Attendance and Quorum
  - i. Vote: all yes (green cards).
- f. Change in natural language terms regarding Committee Chairs
  - i. Vote: all yes (green cards).
- g. Parliamentary Procedure
  - i. If the board doesn't specify, the meeting will use the latest edition of Robert's Rules of Order, Newly Revised. Otherwise, any changes in procedure needs to be specified at the beginning of the meeting.
  - ii. Corinne Jacox asked if Consensus Voting would be difficult in a large group. Michael Straatman clarified that he had seen it effectively used in memberships and meetings with hundreds in attendance.
  - iii. Vote: all yes (green cards).
- h. Fiscal Year Change
  - i. Vote: all yes (green cards).
- i. Officer Term and Duration
  - i. Vote: all yes (green cards).
  - ii. Is this effective immediately for those in office? This will be after the membership vote.
  - iii. Individual sections and roundtables will need to align their own by-laws.
- j. Nomination of Officers
  - i. Vote: all yes (green cards).
- k. Standing Committee Appointment
  - i. Vote: all yes (green cards).
- l. Section and Round Table and Interest Group Definitions
  - i. Vote: all yes (green cards).
- m. Section and Round Table Asset Clarification and Financial Reporting Schedule
  - i. Vote: all yes (green cards).
  - ii. Clarification made that NLA by-laws are the authority if there is a contradiction with section by-laws.
- n. Section and Round Table Reporting
  - i. Vote: all yes (green cards).
  - ii. For sections that don't have their own treasurer, the Association Treasurer makes a financial report for them as a part of his/her annual financial report.
- o. Affiliate and Associate Organizations
  - i. Vote: all yes (green cards).
- p. Creation of Interest Groups as group type
  - i. Interest Groups- have no money, no membership, no voting, initiated by the board, they can decide their own officers.
  - ii. Vote: all yes (green cards).
- q. Official Association Communication
  - i. Deletion of section. Vote: all yes (green cards).
- r. Committee Name Changes.
  - i. This section was already voted on, it just needs to be changed in the by-laws officially.
- s. The at large membership vote for these 15 sections with take place online. A quorum for number of votes to pass will be needed. The vote will be completed in August.

- i. Corrine Jacox suggested that an online vote was not the best opportunity for discussion amongst members. Janet Greser suggested adding a suggestion comment box for each online voting section. Scott Childers added that a virtual open house via conference software or a pros/cons section for each proposal would be helpful for members.
  - ii. The board voted on the suggestion of a virtual open house. Vote: all yes (green cards).
  - iii. The board voted on a pro/cons area for each section. Vote: majority with reservations (yellow cards). After further discussion of who would actually put together these ideas amongst other objections, the idea was dropped.
  - iv. The board voted on whether to host voting on the by-laws in August 2019. Vote: all yes (green cards).
  - v. Election implications. When should elections take place considering the upcoming by-laws vote and impending October conference? The election committee needs to make candidates aware of the potential 15 month or 12 month variations of terms that could occur depending on the vote in the by-laws section 'Officer Term and Duration'. Nominations should be sent via email to Ginger Jelinek for her to post on the website. It was suggested that election voting should take place the last two weeks of August (August 19-30), so that elected officials will still have time to take advantage of early bird conference pricing. The MPLA Representative and ALA Councilor gave feedback that the changes in officer terms would have no affect on their subsequent offices or sections.
  - vi. It was suggested that voting for by-laws should take place at the same time as elections.
  - vii. The virtual open houses for by-law questions and discussion should take place the first two weeks of August.
    1. The board voted on virtual open houses in the first two weeks of August 2019, and the elections/by-law voting to take place the last two weeks of August. Vote: all yes (green cards).
  - viii. Due to the potential changes in Officer Term and Duration by-laws, there was a recommendation to reset the slate of nominations for this election period. This creates a quick turnaround to get a new slate of official nominations, but with the potential changes in terms, it may not be fair to the current nominees to not have been aware of the changes that could affect their election term. A special task force should be put together to assist with nominations.
  - ix. A motion was made to reset the slate of NLA level nominations and that the executive board and executive director select a task force to assist in election nominations due to proposed changes in the by-laws and shortened time period in putting together a candidate field. Previous nominees can be nominated again.
    1. Vote: all yes (green cards).
    2. Rebecca will put out email about by-laws, elections, etc. and other updates regarding these changes. Section chairs send nomination information to Ginger (executive director).
2. [2019 Conference Report](#) – Submitted by Angela Kroeger
- a. Hoping to hit \$50,000 for exhibitor booth income, but right now it's only sitting just above \$33,000. Please send vendors/exhibitors names and ideas to Angela.
  - b. The comment was made that there happens to be quite a few ILA presenters at conference, but to remember that selection committees were making blind selections for presentations.

- c. Area systems have scholarships available for conference, can NLA send out a promotion about scholarship opportunities? Rebecca will reach out to groups that are offering opportunities, pool them into an email, and send them out to the membership.
  - d. A large representation from NLA would make this a successful conference, please sign up yourself and your staff.
3. Communication to membership about conference and membership renewals
  4. Discussion of Sections and Round Tables – Each chair/representative should be prepared to share information about the following:
    - a. Successes
    - b. Challenges
    - c. How the NLA Board can help

### C. General Reports

1. [ALA Councilor](#) – Micki Dietrich (*the timing/order of this report being presented is subject to change due to Micki needing to be at another meeting as well*)
  - a. Many changes are upcoming in ALA. ALA currently has a lot of debt, approximately 3.6 million. A lot of money was lost due to PLA being snowed out last year. There have been many recommendations for a change in the setup of the council, including how they're organized, how they're appointed, changing the executive board number from 9 to 17, creating executive board liaisons on each of the committees and assemblies, etc. Micki recommended getting involved with the change in setup of these groups and the ALA governing structure. There's a webinar on July 19 to talk about these issues that members can take part in. You can send comments or recommendations to Micki and she can pass them onto the correct channel. [Link to leadership revisions talking points.](#)
  - b. Potential timeline for addressing governing changes: update and discuss the current recommendations at the next Midwinter, vote at the Annual meeting, then vote again at the following Midwinter. See attached slides from Micki's report for a [full explanation](#) here.
  - c. Potential sale of the old ALA 50 East Heron building. ALA would then have to look into renting a new building for their offices.
  - d. ALA is looking for a new executive director.
  - e. There's a need for investment in development, IT, and changes in the Washington office.
  - f. Roundtables within ALA are concerned with meeting new membership levels.
  - g. Again, send Micki feedback or questions about the included report.
2. MPLA Representative (no report) – Evonne Edgington
3. NSLA Representative (no report) – Courtney Pentland
4. AFCON Representative -
5. [Executive Director \(attached to meeting packet\)](#) – Ginger Jelinek
6. Lobbyist (no report) – Andy Pollock

### D. Section Reports ([Misc. Reports](#))

1. College & University (no report) – Sherrie Dux-Ideus
2. Paraprofessional (no report) – Janet Greser
3. Public Library & Trustee (attached to meeting packet) – Andrew Sherman
4. School, Children's & Young People (no report) – Wendy Lukert
5. [Special & Institutional \(attached to meeting packet\)](#) – Carolyn Dow
  1. Membership of this section is low. There was commentary on the viability of the section and the reasons for the low membership. Are there potentially less job opportunities in this area of librarianship or less funding for their NLA membership available?

## E. Round Table Reports

1. [IF \(attached to meeting packet\)](#) – Vicki Wood
  - i. IF- there was no election this year. Changed Robert's Rules of Order. Issues: membership to AFCON, Todd Schlecte will be the representative. AFCON is not an elected position, it's a position appointed by the President for a three year term.
  - ii. Vicki will work on recruiting an IF representative to be on the Advocacy committee.
  - iii. Vicki commented that she had tried connecting with the NLA lobbyist, but with no response as of yet. Ginger Jelinek will assist in making sure she is connecting with the right member of the lobbyist office.
  - iv. Goal of updating IF by-laws by conference 2020. [Link to changes in by-laws.](#)
2. ITART (no report) – Scott Childers
3. NMRT (no report) – Jennifer Lockwood
  - i. Update from Donna Kruse.
    1. The group is working on their by-laws. They made a trip to the state library at their last meeting. They're trying to keep their social media presence active, and have an updated page on the new website.
4. [TSRT \(attached to meeting packet\)](#) – Corinne C. Jacox
  - i. Corrine has organized an RDA toolkit ALA webinar series for NLA members to participate in at a group rate. Knowing the current TSRT membership is always an issue, so more regular reports of members would be helpful.
    1. Ginger will send membership to all sections and roundtables on a quarterly basis with emails (suggested by Janet Greser).

## F. Standing Committee Reports

1. Advocacy (no report) – Rebecca McCorkindale
2. Auditing (no report) – Devra Dragos
3. By-Laws & Handbook (attached to meeting packet) – Christine Egger
4. Communications (no report) – Tessa Terry
5. Professional Development (no report) – Michael Straatman
6. Diversity (no report) – Anneka Ramirez
7. Finance (no report) – Andrew Cano
8. Elections (no report) – Andrew Cano
9. Scholarship & Awards (no report) – Harriet Wintermute

G. The ILL Code, an NLA document, was last updated in 1990. NLA leadership has been talking with Rod Wagner and the Commission to update that document. A small task force has been put together to work on the updates, which includes a representative from Kearney Public, the University of Nebraska, and Lynda Clause. They will present their draft of updates to Rod.

H. Adjournment by Rebecca at 3:01 pm